**Civil Service Exam Requirements for Application:**

* Filipino citizen
* At least 18 years old on the date of filing of application of exam
* Of good moral character
* Must not have been convicted by final judgement of an offense or crime
* Must not have been dishonorably discharged from military service or dismissed for cause from any civilian position in the government
* Must not have taken the same level of CS Exam in less than 3 months (3 months Prohibition Period on taking the same level of exam)

**Civil Service Exam Documents Required:**

* Application Form (get it from CSC or [download it here](http://philpad.com/civil-service-exam-schedule-2014-professional-and-sub-professional/new-civil-service-application-form-cs-form-100_revised-2015_final_nov-6-2015/))
* Application Fee of P500
* 4 copies of Identical ID photos with name tag (first name, middle initial and last name with signature over printed name) – I recommend you tell the photographer it’s for Civil Service Exam purpose because they know the specifications right away
* Original and photocopy of any valid ID

**Where to apply and file for examination?**

Go to the Civil Service Commission Regional Office or CSC Field Office near you to file for the exam. File early and avoid the deadline.